



FINANCE AND TREASURY TRAINING

Zero Based Budgeting and Cost Control

3 day course

Classroom, online or in-house

Course overview

Incremental budgeting carries forward every decision ever made, because last year's base is never examined, only the increment on top of it. Zero based budgeting removes that protection. This course covers applying it without the disruption it can cause. Delegates work through decision units and packages, building a cost base from activity and the service level each activity supports, and the challenge process that tests whether an activity is needed at all rather than whether it is efficient. Ranking and resource allocation across competing packages follow. The effort the method demands is addressed honestly, along with the cycles where a lighter review is enough. Implementation and the behaviours it provokes are covered. The course closes on holding the savings, which is where the method usually fails.

What you will learn

- Define decision units and build cost packages
- Construct a cost base from activity and service level
- Challenge whether an activity is needed at all
- Rank and allocate resource across competing packages
- Judge when a full rebuild is warranted and when lighter review suffices
- Implement the method and manage the behaviour it provokes
- Hold the savings after the exercise ends

Who should attend

- Finance directors leading cost reduction initiatives
- Budget holders in organisations undergoing restructuring
- Management accountants tasked with cost control programmes
- Procurement and operations managers involved in cost justification
- Public sector officials managing constrained budgets

Course outline

- 01 A base nobody examines
- 02 Decision units and packages
- 03 Building a cost base from activity
- 04 Service levels and what they cost
- 05 Challenging necessity, not only efficiency
- 06 Ranking and allocation
- 07 Effort, cycles and lighter alternatives
- 08 Implementation, behaviour and holding the savings

Upcoming dates

Dates	Venue	Format	Fee per delegate
23 to 25 November 2026	Online	Online	R6,500
21 to 23 December 2026	Windhoek, Namibia	Classroom	R14,950
17 to 19 March 2027	Addis Ababa, Ethiopia	Classroom	USD 995



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

AfriScience Group | +27 61 536 6531 | info@afriscience.co.za | Pretoria, Gauteng, South Africa