



SAP SYSTEMS TRAINING

SAP Basis Administration and System Operations

5 day course

Classroom, online or in-house

Course overview

Basis is the layer everything else runs on, which means its administrator is the person who restores the system when it stops and the person blamed when it is slow. This course covers that role. Delegates work through system architecture, instances and the work process types, then daily operations: monitoring, job scheduling, spool and update management. Transport management and the change path from development to production are covered in detail, since an uncontrolled transport is how production breaks. User administration, client management and system copy follow. Backup, recovery and the restore test nobody performs are addressed. The course closes on performance analysis and on planning downtime and upgrades.

What you will learn

- Describe system architecture, instances and work process types
- Run daily monitoring, job scheduling and spool management
- Operate transport management and control the change path to production
- Administer users, clients and system copies
- Configure backup and prove recovery through a restore test
- Analyse performance problems methodically
- Plan downtime, maintenance and upgrades

Who should attend

- System and Basis administrators
- IT operations and infrastructure staff
- Database administrators supporting the platform
- IT managers responsible for system availability
- Support staff moving into a Basis role

Course outline

- 01 The layer everything runs on
- 02 Architecture, instances and work processes
- 03 Daily monitoring and housekeeping
- 04 Job scheduling, spool and update management
- 05 Transport management and the change path
- 06 User and client administration
- 07 Backup, recovery and restore testing
- 08 Performance analysis, downtime and upgrades

Upcoming dates

Dates	Venue	Format	Fee per delegate
19 to 23 October 2026	Online	Online	R8,500
16 to 20 November 2026	Nairobi, Kenya	Classroom	USD 1,325
7 to 11 December 2026	Maputo, Mozambique	Classroom	USD 1,325
14 to 18 December 2026	Dar es Salaam, Tanzania	Classroom	USD 1,325



Fees and how to register

This 5 day course is **R8,500** per delegate online, **R19,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 1,325** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

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