



SAP SYSTEMS TRAINING

SAP Ariba: Procurement and Supplier Collaboration

3 day course

Classroom, online or in-house

Course overview

Moving sourcing and supplier collaboration onto a cloud platform changes who does the work, since suppliers now enter their own data and buyers administer a process rather than a spreadsheet. This course covers running it. Delegates work through supplier registration, qualification and the supplier record that downstream processes depend on, sourcing events including auctions and requests for proposal, and evaluation and award within the platform. Catalogue and non catalogue purchasing follow, along with the guided buying that determines whether users comply. Contract records and their link to purchasing are covered. Invoicing, matching and exception handling are addressed. The course closes on integration with the core system, on supplier adoption and on the reporting the platform supports.

What you will learn

- Register and qualify suppliers and maintain the supplier record
- Run sourcing events including auctions and requests for proposal
- Evaluate and award within the platform
- Configure catalogue and guided buying so users comply
- Link contract records to purchasing
- Process invoices, matching and exceptions
- Integrate with the core system and drive supplier adoption

Who should attend

- Procurement and sourcing managers
- Category and contract managers
- Supplier relationship management staff
- Ariba system administrators
- Compliance officers overseeing procurement policy

Course outline

- 01 Suppliers entering their own data
- 02 Supplier registration and qualification
- 03 The supplier record and downstream processes
- 04 Sourcing events and auctions
- 05 Evaluation and award
- 06 Catalogue and guided buying
- 07 Contracts and purchasing
- 08 Invoicing, integration and supplier adoption

Upcoming dates

Dates	Venue	Format	Fee per delegate
23 to 25 November 2026	Online	Online	R6,500
11 to 13 January 2027	Durban, South Africa	Classroom	R14,950
27 to 29 January 2027	Maputo, Mozambique	Classroom	USD 995
24 to 26 March 2027	Pretoria, South Africa	Classroom	R14,950



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

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