



PROCUREMENT AND MATERIALS MANAGEMENT

Public Sector Procurement and Governance

3 day course

Classroom, online or in-house

Course overview

Public procurement is conducted under rules that assume bad faith, which is why a defensible process matters as much as a good outcome and why officials are held personally to steps they may not have written. This course covers both. Delegates work through the legal and regulatory framework governing public buying, the methods available and the thresholds that decide which applies, and the committee structure separating specification, evaluation and award. Bid documentation, evaluation and award recommendation are covered. Irregular expenditure is addressed concretely, including how ordinary decisions create it. Deviations, expansions and the emergency route that attracts most audit findings follow. The course closes on records, on responding to an audit query, and on the personal consequences of an unlawful award.

What you will learn

- Apply the legal framework governing public procurement
- Select a method against the applicable thresholds
- Operate committees separating specification, evaluation and award
- Prepare bid documentation and an award recommendation that holds
- Recognise how ordinary decisions create irregular expenditure
- Handle deviations, expansions and emergency procurement correctly
- Keep records, answer an audit query and understand personal exposure

Who should attend

- Government procurement officers and supply chain practitioners
- Budget and finance officers involved in expenditure approval
- Internal auditors and compliance officers in public entities
- Municipal and parastatal supply chain management staff
- Donor funded project procurement coordinators

Course outline

- 01 Rules that assume bad faith
- 02 The legal and regulatory framework
- 03 Methods and thresholds
- 04 Committee structure and separation of duties
- 05 Bid documentation and evaluation
- 06 Award recommendation
- 07 Irregular expenditure and how it arises
- 08 Deviations, emergencies, audit and personal consequences

Upcoming dates

Dates	Venue	Format	Fee per delegate
21 to 23 December 2026	Kigali, Rwanda	Classroom	USD 995
27 to 29 January 2027	Cape Town, South Africa	Classroom	R14,950
8 to 10 February 2027	Lusaka, Zambia	Classroom	USD 995
17 to 19 February 2027	Durban, South Africa	Classroom	R14,950



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

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