



PROJECT AND CONTRACT MANAGEMENT

Project Management Fundamentals

5 day course

Classroom, online or in-house

Course overview

Most projects that fail were badly set up rather than badly executed, which is why this course spends as long on definition as on delivery. Delegates work through the project life cycle, stakeholder identification and the scope statement that keeps a project from expanding quietly. Estimating, scheduling and the critical path are taught by building a plan rather than by describing one. Cost, risk and quality are covered as the three constraints that trade against each other. The course closes on execution, on reporting that tells the truth about progress, and on the close out that most projects never properly complete.

What you will learn

- Describe the project life cycle and what each phase must produce
- Identify stakeholders and manage their expectations
- Write a scope statement that resists uncontrolled expansion
- Estimate, schedule and identify the critical path
- Balance cost, time, quality and risk as competing constraints
- Report progress in a way that is honest and useful
- Close a project properly, including lessons and handover

Who should attend

- New and aspiring project managers
- Team members working within projects
- Functional managers sponsoring or supporting projects
- Engineers and technical staff taking on project work
- Administrators supporting project delivery

Course outline

- 01 Why projects fail before they start
- 02 The project life cycle
- 03 Stakeholders and expectations
- 04 Scope definition and control
- 05 Estimating and scheduling
- 06 Critical path and resource loading
- 07 Cost, risk and quality trade offs
- 08 Progress reporting and close out

Upcoming dates

Dates	Venue	Format	Fee per delegate
28 September to 2 October 2026	Online	Online	R8,500
26 to 30 October 2026	Nairobi, Kenya	Classroom	USD 1,325
25 to 29 January 2027	Lagos, Nigeria	Classroom	USD 1,325

Fees and how to register

This 5 day course is **R8,500** per delegate online, **R19,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 1,325** in the classroom elsewhere in Africa. In-house training is quotation on request.



Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

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