



TAX AND LEGAL TRAINING

Mediation and Arbitration in Practice

3 day course

Classroom, online or in-house

Course overview

Litigation is slow, public and expensive enough that most commercial disputes should not reach it, and the alternatives fail when they are entered without understanding how each actually works. This course covers both. Delegates work through the dispute resolution options and how to choose between them, mediation process and the mediator's role, and preparing for and participating in a mediation including the authority to settle. Arbitration follows: the arbitration agreement, appointment, procedure and the extent to which parties control it. Awards, enforcement and the narrow grounds for challenge are covered. Multi tiered clauses and their pitfalls are addressed. The course closes on drafting a dispute resolution clause that will work when it is needed.

What you will learn

- Choose between negotiation, mediation, arbitration and litigation
- Explain the mediation process and the mediator's role
- Prepare for a mediation and attend with the authority to settle
- Follow arbitration from agreement through appointment to award
- Understand award enforcement and the narrow grounds for challenge
- Recognise the pitfalls in multi tiered dispute clauses
- Draft a dispute resolution clause that works when invoked

Who should attend

- Legal counsel and contract managers
- Commercial and procurement staff
- Human resources practitioners handling workplace disputes
- Project managers facing contractual disputes
- Executives who authorise settlements

Course outline

- 01 Why most disputes should not reach court
- 02 Choosing between the options
- 03 Mediation process and the mediator
- 04 Preparing for and attending mediation
- 05 The arbitration agreement and appointment
- 06 Arbitration procedure and party control
- 07 Awards, enforcement and challenge
- 08 Multi tiered clauses and clause drafting

Upcoming dates

Dates	Venue	Format	Fee per delegate
12 to 14 October 2026	Online	Online	R6,500
16 to 18 November 2026	Maputo, Mozambique	Classroom	USD 995
23 to 25 November 2026	Harare, Zimbabwe	Classroom	USD 995
7 to 9 December 2026	Johannesburg, South Africa	Classroom	R14,950



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

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