



PROJECT AND CONTRACT MANAGEMENT

Managing Multiple Projects and Competing Priorities

2 day course

Classroom, online or in-house

Course overview

Most people running projects are running several at once with shared people, and the techniques written for a single dedicated project team do not survive that. This course addresses the real situation. Delegates work through prioritisation when everything is urgent, resource contention across projects and how to make it visible rather than absorbed by individuals, and the planning horizon that multiple concurrent projects allow. Switching cost and its effect on delivery are covered. Escalation to a sponsor who must choose between their own priorities is practised. The course closes on saying no defensibly and on protecting delivery when the portfolio is overcommitted.

What you will learn

- Prioritise across projects when every sponsor claims urgency
- Make resource contention visible rather than absorbed by individuals
- Plan at the horizon that concurrent projects actually allow
- Account for switching cost in commitments
- Escalate a genuine conflict to a sponsor for decision
- Decline or defer work defensibly
- Protect delivery when the portfolio is overcommitted

Who should attend

- Project managers running concurrent projects
- Functional managers whose staff work across projects
- PMO and resource managers
- Team leaders balancing project and operational work
- Anybody managing competing internal demands

Course outline

- 01 The real situation most project managers face
- 02 Prioritising when everything is urgent
- 03 Resource contention and visibility
- 04 Planning horizons for concurrent work
- 05 Switching cost and its effect
- 06 Escalating a genuine conflict
- 07 Declining and deferring defensibly
- 08 Protecting delivery in an overcommitted portfolio

Upcoming dates

Dates	Venue	Format	Fee per delegate
29 to 30 September 2026	Windhoek, Namibia	Classroom	R11,950
14 to 15 December 2026	Maputo, Mozambique	Classroom	USD 795
17 to 18 February 2027	Online	Online	R6,500

Fees and how to register

This 2 day course is **R6,500** per delegate online, **R11,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 795** in the classroom elsewhere in Africa. In-house training is quotation on request.



Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

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