



## LABORATORY EXCELLENCE, SAFETY AND ACCREDITATION

# Laboratory Leadership and Supervision

3 day course

Classroom, online or in-house

## Course overview

Laboratory supervisors are usually promoted for analytical ability and then held accountable for turnaround, quality, safety and a team, none of which the promotion prepared them for. This course covers the supervisory job. Delegates work through planning and prioritising a workload against turnaround commitments, allocating work across analysts of differing competence, and holding quality without becoming the person who checks everything personally. People material covers feedback, difficult conversations and building competence deliberately. The course also addresses the supervisor's role in safety and in an assessment, and closes on managing upward when demand exceeds capacity.

## What you will learn

- Plan and prioritise a workload against turnaround commitments
- Allocate work across analysts of differing competence
- Hold quality without personally checking everything
- Give feedback and hold difficult conversations
- Build competence in the team deliberately
- Carry the supervisor's role in safety and in an assessment
- Manage upward when demand exceeds capacity

## Who should attend

- Laboratory supervisors and team leaders
- Senior analysts moving into supervision
- Laboratory and technical managers
- Quality managers with supervisory duties
- Shift leaders in analytical laboratories

## Course outline

- 01 The move from analyst to supervisor
- 02 Workload planning against turnaround
- 03 Allocating work across differing competence
- 04 Holding quality without checking everything yourself
- 05 Feedback and difficult conversations
- 06 Building competence deliberately
- 07 Safety and assessment responsibilities
- 08 Managing upward on capacity

## Upcoming dates

| Dates                   | Venue                      | Format    | Fee per delegate |
|-------------------------|----------------------------|-----------|------------------|
| 21 to 23 September 2026 | Johannesburg, South Africa | Classroom | R14,950          |
| 5 to 7 October 2026     | Lusaka, Zambia             | Classroom | USD 995          |
| 14 to 16 October 2026   | Lagos, Nigeria             | Classroom | USD 995          |
| 19 to 21 October 2026   | Maseru, Lesotho            | Classroom | R14,950          |



## Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit [www.afrisciencegroup.com](http://www.afrisciencegroup.com), email [info@afriscience.co.za](mailto:info@afriscience.co.za), or WhatsApp us on **+27 63 479 1136**.

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