



PROCUREMENT AND MATERIALS MANAGEMENT

International Sourcing and Import Procurement

3 day course

Classroom, online or in-house

Course overview

Buying across a border adds currency, shipping, duty, documentation and a supplier you cannot visit, and each of those turns a good unit price into a poor landed cost. This course covers managing them. Delegates work through supplier identification and qualification at distance, incoterms and exactly where cost and risk transfer, and landed cost calculation including freight, duty, clearing and finance cost. Payment instruments are covered, from open account through documentary collection to letters of credit, with the protection each gives. Documentation and clearance requirements follow. Quality assurance and inspection before shipment are addressed. The course closes on lead time, buffer stock and managing a supplier you will rarely meet.

What you will learn

- Identify and qualify overseas suppliers at a distance
- Apply incoterms and identify where cost and risk transfer
- Calculate landed cost including freight, duty, clearing and finance
- Select a payment instrument matched to the risk
- Prepare the documentation clearance requires
- Arrange pre shipment inspection and quality assurance
- Plan lead time and buffer stock for a distant supply chain

Who should attend

- Buyers and procurement officers sourcing internationally
- Import and logistics staff
- Finance staff handling foreign payments
- Supply chain and inventory planners
- Small business owners importing directly

Course outline

- 01 Unit price against landed cost
- 02 Identifying and qualifying suppliers at distance
- 03 Incoterms and transfer of cost and risk
- 04 Landed cost calculation
- 05 Payment instruments and the protection each gives
- 06 Documentation and clearance
- 07 Pre shipment inspection and quality
- 08 Lead time, buffers and distant supplier management

Upcoming dates

Dates	Venue	Format	Fee per delegate
28 to 30 September 2026	Johannesburg, South Africa	Classroom	R14,950
14 to 16 October 2026	Lusaka, Zambia	Classroom	USD 995
21 to 23 October 2026	Online	Online	R6,500
30 December 2026 to 1 January 2027	Dar es Salaam, Tanzania	Classroom	USD 995



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

AfriScience Group | +27 61 536 6531 | info@afriScience.co.za | Pretoria, Gauteng, South Africa