



FINANCE AND TREASURY TRAINING

Financial Close and Month End Reporting

3 day course

Classroom, online or in-house

Course overview

The month end close consumes the finance team's capacity in a burst that leaves no time for analysis, and it takes as long as it does because of decisions made throughout the month rather than during the close itself. This course shortens it. Delegates work through the close calendar and task dependencies, the sub ledger to general ledger reconciliations that most often hold everything up, and accruals, provisions and cut off with the judgement each involves. Intercompany reconciliation and elimination are covered, since they routinely stall a group close. Review controls and the evidence that a number was actually checked follow. Reporting and commentary that management reads are addressed. The course closes on shortening the close without weakening control.

What you will learn

- Build a close calendar with realistic task dependencies
- Reconcile sub ledgers to the general ledger efficiently
- Apply accruals, provisions and cut off consistently
- Reconcile and eliminate intercompany balances
- Operate review controls that evidence a number was checked
- Write commentary that management actually reads
- Shorten the close without weakening control

Who should attend

- Financial accountants and reporting staff
- Finance managers running the close
- Shared service centre finance teams
- Internal and external auditors
- Systems staff supporting the ledger

Course outline

- 01 A burst that leaves no time to think
- 02 The close calendar and dependencies
- 03 Sub ledger to general ledger reconciliation
- 04 Accruals, provisions and cut off
- 05 Intercompany reconciliation and elimination
- 06 Review controls and evidence
- 07 Reporting and management commentary
- 08 Shortening the close safely

Upcoming dates

Dates	Venue	Format	Fee per delegate
14 to 16 October 2026	Online	Online	R6,500
25 to 27 November 2026	Accra, Ghana	Classroom	USD 995
30 November to 2 December 2026	Lusaka, Zambia	Classroom	USD 995

Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia,



Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

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