



LEADERSHIP AND MANAGEMENT DEVELOPMENT

Essential Skills for Executive Management

3 day course

Classroom, online or in-house

Course overview

A newly appointed executive is expected to contribute to decisions across finance, strategy, risk and people while being expert in only one of them, and the common response is silence outside their own function. This course builds the working command that ends that. Delegates work through reading financial statements and management accounts well enough to ask a useful question, strategy and the difference between a plan and a set of intentions, and governance including what the board is accountable for and what management is. Risk and the executive's role in it are covered. People and organisational decisions at executive level follow, along with the discipline of a functioning executive committee. The course closes on the transition itself, on the first months in the role and on managing a former peer group.

What you will learn

- Read financial statements well enough to ask a useful question
- Distinguish a strategy from a set of intentions
- Understand what the board is accountable for and what management is
- Contribute to risk discussions outside your own function
- Make people and organisational decisions at executive level
- Operate effectively within an executive committee
- Manage the transition, including a former peer group

Who should attend

- Newly appointed executives and senior managers
- Functional heads moving onto an executive committee
- High potential managers earmarked for executive roles
- Business owners formalising executive practices as they scale

Course outline

- 01 Expert in one function, accountable across several
- 02 Financial statements and management accounts
- 03 Asking a useful financial question
- 04 Strategy against intentions
- 05 Governance and board accountability
- 06 Risk and the executive role
- 07 People decisions at executive level
- 08 The executive committee and the first months

Upcoming dates

Dates	Venue	Format	Fee per delegate
5 to 7 October 2026	Maputo, Mozambique	Classroom	USD 995
13 to 15 January 2027	Johannesburg, South Africa	Classroom	R14,950
24 to 26 February 2027	Online	Online	R6,500

Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia,



Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

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