



TAX AND LEGAL TRAINING

Data Protection and Privacy Law Compliance

3 day course

Classroom, online or in-house

Course overview

Data protection statutes across Southern Africa impose registration, appointment and processing duties that carry criminal as well as administrative penalties, and most organisations subject to them have not completed the basic steps. This course covers becoming compliant. Delegates work through the lawful bases for processing, the conditions and principles the law imposes, and the data subject rights an organisation must be able to honour. Registration and information officer appointment are covered as concrete obligations with deadlines. Cross border transfer, processor contracts and retention follow. Breach identification and notification are addressed. The course closes on building a defensible record of compliance rather than a policy nobody applies.

What you will learn

- Identify a lawful basis for each processing activity
- Apply the conditions and principles the statute imposes
- Honour data subject rights within the statutory time limits
- Complete registration and information officer appointment obligations
- Govern cross border transfer, processor contracts and retention
- Identify a breach and notify within the required period
- Build a defensible record of compliance rather than an unused policy

Who should attend

- Information officers and deputy information officers
- Compliance, legal and risk professionals
- IT and information security managers
- Human resources and marketing staff processing personal data
- Company secretaries and governance staff

Course outline

- 01 The obligations most organisations have not completed
- 02 Lawful bases for processing
- 03 Conditions and principles
- 04 Data subject rights and response times
- 05 Registration and information officer appointment
- 06 Cross border transfer and processor contracts
- 07 Retention, destruction and minimisation
- 08 Breach identification, notification and the compliance record

Upcoming dates

Dates	Venue	Format	Fee per delegate
1 to 3 February 2027	Online	Online	R6,500
8 to 10 February 2027	Cape Town, South Africa	Classroom	R14,950
8 to 10 March 2027	Gaborone, Botswana	Classroom	R14,950

Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia,



Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

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