



PROJECT AND CONTRACT MANAGEMENT

Artificial Intelligence in Contract Management

3 day course

Classroom, online or in-house

Course overview

Contract management involves large volumes of text, deadlines and obligations, which is exactly what these tools handle well, and also involves legal consequence, which is where they must not be trusted blindly. This course covers the boundary. Delegates work through contract review and clause extraction, obligation tracking and milestone alerting, and portfolio analysis across many agreements. Drafting assistance is covered along with its failure modes, including confident wording that misstates the position. Confidentiality is treated seriously, since contract text is commercially sensitive. The course closes on the human review that must remain, and on evaluating a vendor claim honestly.

What you will learn

- Identify where these tools genuinely help in contract management
- Use clause extraction and contract review tools and check their output
- Automate obligation tracking and milestone alerting
- Analyse a portfolio of agreements for risk and exposure
- Use drafting assistance while recognising its failure modes
- Protect confidential contract text when using external services
- Define the human review that must remain, and evaluate vendor claims

Who should attend

- Contract and commercial managers
- Procurement and supply chain professionals
- Legal and compliance staff
- Project managers with contract responsibility
- Operations managers evaluating contract technology

Course outline

- 01 Where these tools help and where they must not be trusted
- 02 Clause extraction and contract review
- 03 Obligation tracking and alerting
- 04 Portfolio analysis and exposure
- 05 Drafting assistance and its failure modes
- 06 Confidentiality and data handling
- 07 The human review that must remain
- 08 Evaluating a vendor claim

Upcoming dates

Dates	Venue	Format	Fee per delegate
30 November to 2 December 2026	Johannesburg, South Africa	Classroom	R14,950
20 to 22 January 2027	Windhoek, Namibia	Classroom	R14,950
3 to 5 February 2027	Online	Online	R6,500
10 to 12 February 2027	Dar es Salaam, Tanzania	Classroom	USD 995



Fees and how to register

This 3 day course is **R6,500** per delegate online, **R14,950** in the classroom in South Africa, Botswana, Namibia, Lesotho and Eswatini, and **USD 995** in the classroom elsewhere in Africa. In-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriScience.co.za, or WhatsApp us on **+27 63 479 1136**.

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