



HEALTH, SAFETY AND SECURITY TRAINING

Advanced Safety Incident Investigation and Report Writing

5 day course

Classroom, online or in-house

Course overview

An investigation that stops at operator error has found a person to blame and left the hazard in place. This course builds the discipline that gets past it. Delegates work through securing a scene and preserving evidence, interviewing witnesses whose memory is already changing, building a timeline from physical, documentary and testimonial evidence, and applying causal analysis that keeps going past the first plausible explanation. Substantial time goes to the report itself, because an investigation only changes anything through what is written down: findings that are evidenced, causes distinguished from contributing factors, and recommendations specific enough that somebody can be held to them.

What you will learn

- Secure a scene and preserve physical, documentary and electronic evidence
- Interview witnesses effectively while accounting for memory decay and pressure
- Build a defensible timeline from evidence of different types
- Apply causal analysis that goes past the first plausible explanation
- Distinguish immediate causes, contributing factors and underlying conditions
- Write findings that are evidenced and survive legal and regulatory scrutiny
- Frame recommendations specific enough to be actioned and verified

Who should attend

- Health and safety managers, officers and practitioners
- Incident investigators and investigation team leaders
- Operations and production supervisors
- Risk and compliance professionals
- Legal and human resources staff supporting investigations

Course outline

- 01 Why investigations stop too early, and what that costs
- 02 Scene security and evidence preservation
- 03 Witness interviewing under stress and time pressure
- 04 Building a timeline from mixed evidence
- 05 Causal analysis methods and their limits
- 06 Immediate causes, contributing factors and underlying conditions
- 07 Writing findings that withstand scrutiny
- 08 Recommendations, tracking and verifying that they worked

Upcoming dates

Dates	Venue	Format	Fee per delegate
9 to 13 September 2026	Windhoek, Namibia	Classroom	R11,995
25 to 29 October 2026	Kigali, Rwanda	Classroom	R11,995
17 to 21 November 2026	Dar es Salaam, Tanzania	Classroom	R11,995
20 to 24 November 2026	Kigali, Rwanda	Classroom	R11,995



Fees and how to register

Online **from R6,500** per delegate, classroom **from R11,995** per delegate, in-house training is quotation on request. Book 2 or more delegates on this course and save 10%.

To register or request an in-house proposal, visit www.afrisciencegroup.com, email info@afriscience.co.za, or WhatsApp us on **+27 63 479 1136**.

AfriScience Group | +27 61 536 6531 | info@afriscience.co.za | Pretoria, Gauteng, South Africa